# GDPR NOTICE

You are receiving this notice in connection with your participation in the following research study:

### Title of Study: [Title of study]

### Principal Investigator: [List principal Investigator]

The above-named research study involves the collection of *personal data* that can identify you. The General Data Protection Regulation (“GDPR”) requires researchers to provide this notice to you when we collect and use research data about people located within the European Union (EU) or the European Economic Area (EEA). This notice outlines what personal data we will collect, how we intend to use and protect this information, and your rights with respect to your personal data for purposes of GDPR.

NOTE: The GDPR may apply to *personal data* that you provide while physically located in the EU/EEA. It does not apply to information provided while located outside of the EU/EEA (e.g., while in the United States). GDPR data protection requirements do not apply to your personal data that is rendered anonymous such that you are not identifiable or can no longer be identified.

##### Personal data – what we will collect

As part of this research study, we will create and obtain information related to your participation in the study from you or from [insert data sources (e.g., repositories, collaborators, publicly available sources, etc.)] so we can conduct this research. Research study data will include: [insert description of personal data (e.g., contact information, physiological data, personal experiences, health information, date of birth, opinions or beliefs, photos, information about your response to the research procedures, or [any other additional data that you will collect])].

*Note: Use* ***layperson’s terminology; avoid scientific or research jargon.***

##### How we will use your Personal Data

The personal data you provide will be used for the following purposes:

*Note: The bullet points in blue text are examples. Please add as necessary and delete those that are not applicable.* ***The bullet points in black text should remain****.*

* To determine eligibility criteria for the study
* To share with members of the research team so they properly conduct research and perform procedures required by this research
* To fulfill study objectives as described within the Study Informed Consent Form
* To provide study compensation and complying with compensation-related reporting requirements
* For future research studies or additional research by other researchers (describe if applicable)
* [List any additional categories of individuals or entities who may receive access to personal data and describe the reason for disclosure]
* To comply with legal and regulatory requirements, including requirements to share data with regulatory agencies overseeing the research
* To confirm proper conduct of the study and research integrity

Your personal data will be transferred to the United States. The United States does not have the same laws to protect your personal data as in the EU/EEA. However, we are committed to protecting the confidentiality of the personal data you give us. The *Study Informed Consent form* further describes the protections in place to protect the confidentiality of your personal data. Transfer and use of your personal data is on the basis of your consent.

##### Retention of your personal data

We may retain your personal data for as long as necessary to fulfill the objectives of the research and to ensure the integrity of the research. We will delete your personal data when it is no longer needed for the study or if you withdraw your consent provided such deletion does not render impossible or seriously impair the achievement of the objectives of the research project. However, your informationwill be retained as necessary to comply with legal or regulatory requirements.

If the individual’s data may be used in future research, describe future research and related retention or sharing plans.

##### Your rights with respect to your personal data

If you participate in this study within the EU/EEA the GDPR affords you certain rights with respect to your personal data, including the right to:

* Access, correct, withdraw, or delete your personal data; however, the research team may need to keep your personal data as long as it is necessary to achieve the purpose of this research;
* Restrict the types of activities the research team can do with your personal data;
* Object to using your personal data for specific types of activities; or
* Withdraw your consent to use your personal data for the purposes outlined in the *Study Informed Consent form* and in this document. (However, this withdrawal will only apply to new personal data not yet collected or created. Personal data already collected or created may continue to be used as outlined in the *Study Informed Consent form* and this document.)

To exercise your rights, please use the contact information below to submit a request. When you submit a request, please indicate your name, the name of this project, your reasons for making the request, if necessary, and other details you think will be useful for us to comply with your request.

##### Where to address your questions or concerns about your personal data

If you want to make a request relating to the rights listed above or if you have any concerns about how your personal data is being handled, please contact:

[PI CONTACT INFORMATION, NAME, MAILING ADDRESS, EMAIL, PHONE] ***for a student project*,** the supervising investigator’s name and contact information MUST be included]

You may also contact the Iowa State University Data Protection Officer at [gdpr@iastate.edu](mailto:gdpr@iastate.edu).

**Your Consent**

**Your consent is entirely voluntary, but declining to provide consent may impede your ability to participate in this research project.**

*If consent will be documented via signature, use verbiage similar to the following:*

In signing this document, you indicate that you have read and understood how your personal data will be processed, your related rights, and that you consent to the processing of your data as provided in this document. In addition, you agree this information was explained to you, your questions have been answered to your satisfaction, and that you wish to continue participating in the study. If any new questions arise, you can contact the research team using the information provided above.

Participant’s Name (printed)

Participant’s Signature Date

*If consent will be obtained online (such as by clicking radio buttons), use verbiage similar to the following:*

By clicking below, you indicate that you have read and understood how your personal data will be processed, your related rights, and that you consent to the processing of your data as provided in this document. In addition, you acknowledge that this information was explained to you, your questions have been answered, and that you wish to continue participating in the study. If any new questions arise, you can contact the research team using the information provided above.

You may print a copy of this form for your files.

I acknowledge that this new information was explained to me, my questions have been answered to my satisfaction, and I wish to participate in this study.